

Town Administrator's Action Items Report

July 20, 2015

1. **Highway Safety Subcommittee**-Foot Traffic Study Committee-First meeting scheduled for September 8th.
Committee had organizational meeting and discussion of assignments were given out.
Grant application sent to DOT on Friday, Sept. 26th.
Next meeting is on Tuesday, October 28th at 4:00pm. Overview of plan if grant does not come through. Discussed the possibility of using the 'used' bridge.
Also discussed a Canadian purchase.

Next meeting scheduled for after the holidays TBA

Warrant Article written according to agreement.

Minutes of meeting attached.

Next Meeting on April 22th at 4:00 PM

Chief Brace and Road Agent Dick Perusse to attend and discuss other pedestrian related issues with the committee.

Dick Perusse attended meeting on April 22 and Dick laid out the construction plans for the bottom of Old Coach Road. Peter will follow through on the State DOT painting crosswalks.

Committee met on June 30th to discuss fundraising.

2. **Town Hall Basement** bid- Bid Package created and also advertised and put on Web page. Bids are due on May 29th.
Peter to place out for rebid.
George St. John is putting together a proposal to do a partial renovation which is going to include a new furnace, windows and stairway.
George St. John Preparing recommendations and proposal for partial completion of the project.

3. **Peter to investigate the most practical method of code enforcement re: Winslow's property on River Road.**

Request for Town Counsel may be required

See Peter's Memo for Item 4 of July 20th Agenda

4. **Stair Chair Lift-**

Bids requests to go out on week of June 15th. Bids received and Peter has recommendation for approval re: Item 8 on July 20th Agenda

5. **Purchase of trailer for election booths** is in the works. Update at meeting of July 6, 2015 Peter, Willard and Don Chapman to visit a trailer Company on July 20th. Should be able to purchase shortly thereafter
6. **Riverdale Road Bridge** progressing-Steel was installed this past week.
7. **School Generator Issue-** Peter, Dick Perusse, and Dan MacDonald meeting on July 21 to wrap up discussions and prepare a solution for Town's involvement in payment of 'in kind' services.
8. **Solar Energy Proposal-**Susan Carr on agenda for July 20th to continue discussion.
9. **Revised Police Reimbursement Agreement wording-** to be discussed at meeting on July 20th-Town Counsel responded with recommended changes.
10. **Employee Recognition-** Recommended date and other details need to be agreed. (see attached)
11. **Solid Waste Contract –** Request for proposal re: Waste materials disposal future agreement/contract. (see attached)